

# **Just for Kicks Dance Studio**

## **2023-24 Policies and Procedures**

THE STUDIO HAS A FUN AND RELAXED ATMOSPHERE AND WE WANT YOU TO HAVE FUN TOO; HOWEVER, THERE ARE STILL RULES TO FOLLOW BOTH FOR SAFETY AND PROFESSIONAL REASONS.

Bear in mind that we have dancers from age 3 to 18 so use your best judgment on what rules apply to which age group ☺

JUST FOR KICKS DANCE STUDIO RESERVES THE RIGHT TO CANCEL A STUDENT'S ENROLLMENT AT ANY TIME DUE TO ACCOUNT DELINQUENCY, OR INSUBORDINATION TOWARDS AN INSTRUCTOR OR MISTREATING OTHER DANCERS! BULLYING WILL NOT BE TOLERATED!

\*Please treat the instructors with RESPECT and listen attentively! Remember that you are here to learn and they are here to teach you. Please keep voices down and horseplay to a minimum. If you disturb the class, you may be asked to sit out the remainder of the session. If the problem persists the parent will be "invited" to watch the class.

\*\*CELL PHONES ARE TO BE TURNED TO SILENT AND LEFT IN THE WAITING AREA! If you are uncomfortable with that or do not have a bag, they may be silenced and left on the teachers desk until class is over. ABSOLUTELY NO CELL PHONE USE DURING CLASSES UNLESS GIVEN PERMISSION BY YOUR TEACHER!!

Please do not park in the staff parking spaces even if you are "just going to be there for a minute" as teachers come to work at various points in the evening. Our "parking lot" is actually a road also so please take your time and be careful exiting and entering your cars to come to class! Also please do not park on the lawn of our neighbors across the parking lot.

Please wait QUIETLY for your class to begin IN THE WAITING AREAS, NOT THE HALLWAYS so you do not disturb the other students in class.

All students must wear the proper shoes to class every time for the dancer's safety or you may be asked to sit out! Older students wearing half shoes or bare feet will stop just inside the room to wipe feet with baby wipes and throw it away. NO STREET SHOES IN THE DANCE ROOMS EVER PLEASE!

Attendance is important, but reality is that families are busy. If you know in advance that you will be unable to attend a class, please let your instructor know the

prior week. You have made a commitment to be here so please make the effort to attend classes. It is not fair to those that do attend all classes to keep going over old material for those that are absent. Remember, an 80% attendance record is required to perform on stage!

Please have hair pulled back, shoes on and double knotted, laces tucked into ballet slippers for the little ones, dressed and ready to dance when your class starts so valuable time is not wasted. It is the parent's responsibility to ensure that younger children are prepared for class, as there will not be any adults available for assistance.

Please do not play with any property in the dance studio as much of it is fragile and/or expensive. Please be respectful of the studio and all of its contents...remember video cameras are watching now!

Please obey the following dress code: shorts may be worn as long as weather permits. The instructor will specify when they are no longer acceptable. Otherwise, please wear dance pants, leggings, etc. **NO BAGGY SHIRTS, SWEATPANT OR JEANS! ALL DANCERS PARTICIPATING IN BALLET CLASS MUST WEAR TIGHTS AND A LEOTARD TO CLASS TO ENSURE PROPER MOVEMENT AND TEACHER CORRECTION!**

Please put the student's name in the memo section of checks when paying for ANYTHING!, especially if their last name is different from yours. If you pay for tuition or other retail items in cash, please obtain a receipt from the instructor immediately and save for your records.

Please do not bring unnecessary items such as toys or jewelry as they are likely to get lost and/or left behind. Please label all shoes especially and dance apparel with a marker so if it gets left behind we know who to return it to. !! Remember, all kids have the same dance shoes here! We are not responsible for lost, broken or stolen items! Check the lost and found regularly!

**PLEASE DO NOT TOUCH ANY MIRRORS EVER AS THEY ARE FRAGILE and not our favorite thing to clean at the end of the night;)**

**\*\*IF SCHOOL IS CANCELLED DUE TO BAD WEATHER...DANCE IS ALSO CANCELLED! IF THERE IS A DELAY, BUT KIDS END UP AT SCHOOL, THERE IS STILL DANCE CLASS. IF MORE THAN 2 SNOW DAYS OCCUR ON THE SAME DAY OF THE WEEK, THE CLASS WILL BE MADE UP. IF THE WEATHER GETS PROGRESSIVELY WORSE THROUGH THE DAY A DECISION WILL BE MADE ABOUT CLASSES THAT NIGHT AND YOU WILL BE NOTIFIED. IF THERE IS NO SCHOOL DUE TO TEACHER CONFERENCES, CONVENTIONS, EARLY DISMISSAL, ETC. CLASSES STILL MEET AS NORMAL SO THE SCHEDULE DOESN'T GET TOO CONFUSING;)**

I am very busy just like you and I cherish my home and family time! Please e-mail me or call my business line if you have a business question, not my personal cell number please, unless it is an emergency. I will get back to you just as soon as I can! Thank you!

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Teachers will be sending progress reports to parents more regularly this year to try and put an end to bad behavior early before it gets out of control as it did in certain instances last year. This studio accepts students of all shapes, sizes, races and abilities. It needs to be a place of joy where kids can be comfortable to learn and express themselves freely! Below I will re-cap the RESPECT letter I sent to older students last year so everyone is clear on the expectations this season.

First and foremost, you need to RESPECT YOUR PARENTS! They are spending their hard-earned money to send you here so you can learn to dance among other things. We would hope you are also learning basic things like manners, common courtesy, teamwork and cooperation. But as we will keep reminding you, we all still need work in these areas. Please greet your instructor as you come into the room, thank them if you receive a special treat, say goodbye when you leave, etc.

Second of all, you need to RESPECT YOUR INSTRUCTOR! They know what they are doing and they love doing what they do...unless students make it more challenging than it needs to be. You need to come to class every week if at all possible...especially during recital season! Even if you aren't feeling good, just watch! It's not fair to the kids who come all the time to keep going back over choreography. Also ALL students should be practicing as much as possible between classes to keep the choreography fresh! You made a commitment to this class so please honor that. We expect you to arrive on time, with a GOOD ATTITUDE! LEAVE YOUR STRESS AND TROUBLES AT THE DOOR. :) You will willingly participate in whenever your instructor asks you to do or you will be asked to leave. It is completely disrespectful to tell your teacher "no" to anything they ask, to roll your eyes at them, ignore them, correct them, tell them you don't like the choreography, etc. You are here to learn and they're here to teach you. Period. End of story. If you're not okay with that, you can take it up with me personally.

Finally you will RESPECT YOUR CLASSMATES and other students of the studio. You don't have to be best friends with everyone as there always going to be lots of personalities, but you do have to be 'FRIENDLY' have some basic human kindness towards them! It has been brought to my attention that there has been some bullying and from this point on it is completely unacceptable! Dancers come to us at all levels and abilities.

We all dance for the same reason...because we love it! Is not okay to make some fun of someone because of how their costume fits, that their ability is not as good as someone else's, or for ANY reason! If I hear of any comments made toward another student in class, out of class, via text, whatever, you will be asked to leave our studio for good! It will absolutely not be tolerated! Hopefully this does not even pertain to most of you. But for others, bear in mind that we are watching!

Let's revert back to a few rules that we practice in my own personal world:

- \*\*If you don't have something nice to say, don't say anything at all!
- \*\*The Golden rule-If you don't want it done to you, don't do it to someone else.

If you are a victim of bullying.... you need to tell us! If you hear someone else was a victim...you need to tell us! If you are the one doing the bullying...STOP! Life is too short to be like that! Just be kind and compassionate and you will get a lot further in life.

Hopefully this will never be an issue! We want our students to feel safe and comfortable coming here as it should be a joyful event every week and you should feel proud of your accomplishments each week. Let's just all work hard and start the year strong and on a high note. If you have questions or concerns about this matter, please feel free to contact me.

(PRINT A COPY FOR YOUR REFERENCE)

**\*\* This form needs to be read and signed by students AND parents at the time of registering!**

STUDENTS AND PARENTS: I HAVE READ THIS LETTER AND UNDERSTAND THE POLICIES STATED IN IT. (IF CHILDREN ARE LITTLE PARENTS HAVE READ THE NECESSARY PORTIONS OF IT TO THEM)

PARENT SIGNATURE:

DATE:

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STUDENT SIGNATURE:

DATE:

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STUDENT SIGNATURE:

DATE:

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